

~~Acceptance~~

**AGREEMENT  
15538-OB  
FOR  
PROFESSIONAL SERVICES  
FOR  
THE LOWER CHURCHILL PROJECT  
BETWEEN  
ENERGY CORPORATION OF NEWFOUNDLAND AND LABRADOR  
AND  
RDO CONSULTING LTD.**



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### APPENDICES:

- Appendix A**   **Scope of Work**
- Appendix B**   **Compensation**
- Appendix C**   **Personnel**
- Appendix D**   **Forms**



**THIS AGREEMENT** made at St. John's in the Province of Newfoundland and Labrador as of the 1<sup>st</sup> day of April 2008.

**BETWEEN** **ENERGY CORPORATION OF NEWFOUNDLAND AND LABRADOR**, a body corporate existing pursuant to the *Energy Corporation Act* being Chapter E-11.01 of the Statutes of Newfoundland and Labrador, 2007 (herein called the "ECNL") of the first part,

**AND** **RDO CONSULTING LTD.**, a body incorporated under the laws of the Province of Nova Scotia and having its head office in the City of Bedford in the Province of Nova Scotia (hereinafter referred to as "**Contractor**") of the second part.

**WHEREAS** ECNL requires the performance of those services set forth in Schedule "A" – Scope of Work, attached hereto, (hereinafter called the "Work"); and

**WHEREAS** Contractor is engaged in the business of performing such services and is prepared to provide the equipment and personnel required to perform the Work;

**NOW THEREFORE** in consideration of the payments to be made hereunder and the respective covenants, agreements, terms and conditions of the parties hereto, ECNL and Contractor agree as follows:

## **1.0 AGREEMENT DOCUMENTS**

- .1 The below listed appendices attached hereto shall form part of this Agreement:
  - (a) Appendix A Scope of Work;
  - (b) Appendix B Compensation;
  - (c) Appendix C Personnel;
  - (d) Appendix D Forms.
- .2 In case of a conflict between the main body of this Agreement, the Appendices attached hereto or other items, as referenced in Clause 1.2, the order of precedence shall be:
  - (a) Main body of Agreement;
  - (b) Appendices;
  - (c) Other items.

## **2.0 DEFINITIONS**

- .1 "Contractor" includes the Contractor as previously designated herein and all of its employees, directors, agents, servants and subcontractors involved in the

- execution of the Work.
- .2 “Intellectual Property” means all data, designs, plans, drawings, specifications, research, reports, notes, estimates, summaries, calculations, surveys, papers, completed work, and work in progress and such other information and materials or parts thereof as are compiled, drawn and produced by the Contractor in performing this Work, including computer printouts and computer models and all copyrights thereto and all patents, trademarks and industrial designs arising there from.
- .3 “ECNL” includes the following entities and persons individually and collectively:
- (a) ECNL as previously designated herein;
  - (b) ECNL’s other contractors; and
  - (c) the directors, officers, employees, servants, invitees and agents of all of those entities.
- .4 “Consequential Loss” means consequential or indirect losses and includes but is not limited to, loss or anticipated loss of profit, loss or anticipated loss of revenue, loss or anticipated loss of business opportunity or business interruption.
- .5 “Personnel”, in relation to any person or entity, means the directors, officers, employees, non-employed representatives and agents of such person or entity;
- .6 “Third Parties” means all persons and entities, which are included in neither ECNL nor Contractor.

### 3.0 INTERPRETATION

- .1 The doctrine of contra proferentem shall not apply in the interpretation of this document(s) meaning that if there is any ambiguous language in this document it shall not be interpreted more strongly against the party who prepared or drafted the ambiguous language.
- .2 The words "include", "includes" and "including" as used in the Agreement are not to be construed as words of limitation.
- .3 Article headings are inserted herein for convenience of reference only and shall not form a part hereof for purposes of interpretation.
- .4 Wherever, in the Agreement, a number of days are prescribed for any purpose, unless otherwise specified, the days shall be calendar days and shall be reckoned exclusively of the first and inclusively of the last.
- .5 The rights and recourse of ECNL and Contractor contained in the Agreement are cumulative and not in the alternative unless otherwise provided. The exercise of any such rights or recourse shall not constitute a waiver or renunciation of any other rights or recourse.



#### 4.0 SCOPE OF WORK

- .1 Contractor represents and warrants that it has the required skills and capacity to perform the Work as set forth in Appendix A, and covenants that it will perform the Work with all due diligence and in a manner which would normally be employed by a recognized professional performing work of a comparable nature.
- .2 Contractor shall report to and carry out the directives of the ECNL representative, or such other person as shall be designated by ECNL in writing.
- .3 ECNL shall have the right at any time to order changes in the Work or additional Work. Contractor shall promptly estimate their effect on the cost of the Work and on the time for performance, and so notify ECNL. All additional Work or changes to the Work shall be governed by the provisions of this Agreement subject to the amendment of this Agreement, if required, upon mutual agreement of the parties. No additional Work or changes in the Work shall be implemented by Contractor unless such additional Work or changes in the Work, and the associated costs, have been approved by ECNL in writing. The performance of additional Work or changes in the Work which have been so approved by ECNL shall not be delayed as a result of failure by the parties to agree upon required amendments to this Agreement. Contractor shall be conclusively deemed to have accepted the amount of the compensation payable for changes or extra work as approved by ECNL unless Contractor provides ECNL with written notice within fourteen (14) days of ECNL's approval, disputing said amount.
- .5 In no event shall Contractor utilize an agent or a subcontractor to perform the Work without the prior written consent of ECNL. Where the use of agents or subcontractors by Contractor is consented to by ECNL, Contractor represents and warrants to ECNL that the Work performed by them shall be in accordance with Appendix "A" and Contractor shall be responsible for the quality of the Work performed by such agents and subcontractors.
- .6 Contractor shall assign full-time or part-time to the performance of the Work, the personnel listed on Appendix "C". Contractor shall not voluntarily replace such personnel and if replacement becomes unavoidable such replacement shall require ECNL's prior consent, which consent shall not be unreasonably withheld.
- .7 Contractor represents and warrants that it shall complete the Work in conformity with the provisions of this Agreement.

#### 5.0 DELAY

- .1 Where either party is aware of an event or any circumstances which are delaying or are expected to delay the performance of the Work, that party shall give written notice to the other party of the particulars of the cause and the expected length of



the delay and the steps that the party intends to take to mitigate the effects of the delay.

- .2 The written notice shall be given as soon as possible and in any event not later than seven (7) days after the party becomes aware or ought reasonably to have become aware of the commencement of the event or circumstances causing the delay.
- .3 Where the Work or a component of the Work is delayed as a result of any act or failure to act under the contract by a party, its agents or employees, beyond a time required under the Agreement, the other party may request an equitable adjustment within twenty eight (28) days of the required time.
- .4 Both parties shall make every reasonable effort to mitigate the effects of or overcome any delay of the Work.
- .5 Contractor shall be conclusively deemed to have accepted the decision of ECNL on compensation payable for delay unless Contractor provides ECNL with written notice within fourteen (14) days disputing ECNL's decision.

## **6.0 EFFECTIVE DATE AND TERM**

Notwithstanding the date of execution of this Agreement, this Agreement shall commence on the 1<sup>st</sup> day of April, 2008 (hereinafter called the "Effective Date"). The term of this Agreement (hereinafter called the "Term") shall be a period of approximately two (2) years. The Agreement shall expire on the 31<sup>st</sup> day of March 2010 (hereinafter called the "Expiry Date"). Agreement Term may be extended as mutually agreed in writing.

## **7.0 SUSPENSION OR TERMINATION**

- .1 Either Party shall have the right to terminate this Agreement at any time by giving the other Party seven (7) days' written notice prior to the date of termination of the Agreement.
- .2 The termination shall not affect the rights of the parties hereto which have accrued prior to the date of termination and shall not relieve any party from its obligations, which may have arisen during the Term hereof.
- .3 Within fourteen (14) days of notice of termination, the Contractor shall submit to ECNL a schedule of costs and expenses incurred plus any additional costs and expenses that the Contractor expects to incur after the date of termination and for which the Contractor will require reimbursement.

- .4 ECNL may suspend the performance of the Work hereunder, in whole or in part, at any time and from time to time for a period not exceeding six (6) calendar months on each occasion. During the period of suspension, Contractor shall remain prepared to reactivate its Work and shall resume the performance of its Work as directed by ECNL. Upon resumption of the Work, Contractor shall make every reasonable attempt to reassemble the original team, it being understood that in the event of a prolonged suspension some personnel may not be immediately available.

In the event of suspension of the performance of the Work at the request of ECNL the payment of costs incurred to that date, calculated in accordance with agreed Agreement rates, shall be deemed to be reasonable compensation to Contractor for the Work rendered prior to that date.

If during any period of suspension requested by ECNL, Contractor reasonably incurs expenses under the Agreement which have been mutually agreed to in writing by ECNL and Contractor and provision for compensating Contractor in respect of such expenses is not made elsewhere in the Agreement, ECNL shall pay Contractor for same an amount to be determined on a fair and equitable basis.

- .5 ECNL shall not be liable for any losses or damages of any kind suffered by Contractor on account of the termination or suspension.

## **8.0 FORCE MAJEURE**

- .1 Neither party shall be considered in default in the performance of any of its obligations hereunder to the extent that performance of any such obligations is delayed, hindered, or prevented by Force Majeure.
- .2 Force Majeure shall be any cause beyond the control of the party pleading it which such party could not reasonably have foreseen and guarded against.
- .3 Force Majeure includes acts of God, floods, earthquakes, strikes, fires, riots, incendiarism, interference by civil or military authorities, compliance with the regulations or order of any government authority, acts of war (declared or undeclared) and civil disobedience, provided that such cause could not reasonably have been foreseen and guarded against by it.

## **9.0 REMUNERATION**

- .1 Unless otherwise stated herein, Contractor shall be paid in Canadian funds for performing the Work in accordance with the terms and conditions outlined in Appendix "B" and subject to the holdback provisions and setoff provisions of Clause 10.



- .2 No change in such terms and conditions shall be permitted unless acknowledged in writing by ECNL.
- .3 ECNL shall have no obligation to pay Contractor for any goods or services not approved by ECNL.
- .4 No overtime shall be paid for by ECNL unless so authorized in writing by ECNL.
- .5 Contractor shall present on or before the twentieth (20<sup>th</sup>) day of each calendar month, or at other such time as may be mutually agreed, one (1) original and one (1) copy of its invoices for the Work completed in the prior month. Contractor's invoice must show a complete statement of costs actually incurred during the preceding calendar month.
- .6 Contractor shall present its invoices to ECNL's office at:

**Energy Corporation of Newfoundland and Labrador**  
**c/o Newfoundland and Labrador Hydro**  
**Lower Churchill Project**  
P. O. Box 12400  
St. John's, NL, A1B 4K7

Attention: Accounts Payable

- .7 Contractor's invoice shall identify separately the total amount of Goods and Services Tax or Harmonized Sales Tax ("GST/HST") applicable to the invoice value, and shall indicate on the invoice the Contractor's GST/HST Registration Number. ECNL will be under no obligation to pay GST/HST on invoices unless the Contractor provides its GST/HST Registration Number on the invoice. In the event Contractor does not invoice ECNL for GST/HST, Contractor shall indicate on the invoice the basis upon which Contractor is exempt from the obligation to collect GST/HST.
- .8 Any dispute concerning the amount of any payment(s) including, without limitation, any dispute as to ECNL's right under this Agreement or otherwise to offset any claim it may have, shall not relieve Contractor of its obligation to proceed with all due diligence to complete all the Work to be performed under this Agreement in accordance with agreed schedules and Contractor hereby irrevocably grants to ECNL, its employees, agents and representatives such rights of access to all premises or facilities occupied by Contractor or any of its Affiliates or Subcontractors as may be required by ECNL to take possession of the Work. ECNL shall be entitled to take possession of the Work against payment of the undisputed amount(s).





- .9 Invoice shall be submitted in a format agreeable to ECNL that is consistent with the payable items as specified in Appendix B and is properly supported, as applicable, by time sheets, receipted supplier invoices or other such proof of expenditures, as ECNL may require.
- .10 Within thirty (30) calendar days after receipt of such invoice, ECNL shall, after any appropriate adjustments and subject always to possible further verification and correction, pay Contractor for such monthly invoices.
- .11 The acceptance by Contractor of the final payment under the Agreement shall operate as, and shall be, a release to ECNL and its agents from any and all claims of and liability to Contractor for anything done or furnished for, or in relation to, the Work or the Agreement, or for any act of neglect or omission of ECNL and its agents relating to or affecting the Agreement or the Work, except claims that have been identified and remain unsettled.
- .12 Delay by ECNL in making a payment when it becomes due and payable shall not be deemed to be a breach of the Agreement by ECNL, but, except where specifically otherwise provided for, such a delay will, if the delay continues for more than fifteen (15) days beyond the date upon which the payment is due and payable, entitle Contractor to interest on the amount overdue at the Prime Lending Rate of ECNL's bank plus 2%.

## **10.0 WITHHOLDING, SETOFFS AND DEDUCTIONS**

- .1 ECNL shall be entitled to withhold payment or to deduct from Contractor's compensation to the extent necessary to protect ECNL in respect of:
  - (a) invoiced amounts reasonably disputed by ECNL;
  - (b) failure of Contractor to make payments promptly to subcontractors, governing agencies, agents, or suppliers;
  - (c) defective Work not remedied;
  - (d) liens or claims filed, or reasonable evidence indicating to ECNL the probability of claims or liens being filed, with respect to the Work; and
  - (e) as permitted or required by law or as expressly provided in Clause 10, Clause 12, Appendix B, or elsewhere in this Agreement.
- .2 Any indebtedness of Contractor to ECNL, or to a parent, subsidiary or affiliate of ECNL may, in the sole discretion of ECNL, be setoff by ECNL against any indebtedness of ECNL to Contractor hereunder.
- .3 ECNL may deduct from Contractor's compensation, the amount, if any, of Contractor's required contributions to the Workplace Health Safety and Compensation Commission (WHSCC), Canada Pension Plan and Employment Insurance Commission, where ECNL, in its sole discretion, determines that such



amounts may be assessed against ECNL, and ECNL shall remit such amounts to the appropriate authorities on Contractor's behalf.

- .4 If ECNL is required by the Canada Customs and Revenue Agency, or if ECNL, in its sole discretion, determines that it is required by Canada Customs and Revenue Agency to withhold from any monies due to Contractor hereunder, any amount required under Canadian income tax legislation, then ECNL shall withhold such amount. ECNL shall not be liable for any costs or interest to Contractor as a result of withholding as specified herein

## **11.0 RECORDS AND ACCOUNTS OF COSTS**

- .1 Contractor shall keep and maintain complete and accurate records of costs incurred with respect to the Work, and maintain books and accounts in accordance with generally accepted accounting procedures, principles and practices respecting all matters pertinent to this Agreement.
- .2 ECNL and its authorized representatives shall have access to and the right to review all books, accounts, records, vouchers, receipts, correspondence, invoices, memoranda and documents maintained by Contractor with respect to the Work or related to or bearing upon the correctness of any invoice presented by Contractor to ECNL for payment during normal business hours and for a maximum of a twenty-four (24) month period following completion of the Work.
- .3 Contractor shall preserve all of the documentation referenced in Clause 11.2 for the time specified in Clause 11.2 and shall make it readily available to ECNL and its authorized representatives and shall also make available those employees of Contractor (and its subcontractors and agents, if any) reasonably required to supply desired information during the review.
- .4 Any claims or discrepancies disclosed by such review shall be made in writing to Contractor, and ECNL and Contractor shall exercise good faith to resolve all review exceptions within a reasonable period of time after completion of such review and promptly settle accounts in accordance therewith.

## **12.0 DUTIES, CUSTOMS, TAXES AND LICENCES**

Contractor shall be responsible for customs duties, licences, fees, import or export tariffs or similar charges, including any brokerage fees in connection therewith, imposed by the government of any country, state, province or other authority, which Contractor is obligated to pay on the equipment or supplies employed, used, lost or destroyed in the performance of this Agreement.



### 13.0 INDEPENDENT CONTRACTOR

- .1 In the performance of the Work, Contractor shall operate as an independent contractor. Nothing in this Agreement will be construed to constitute Contractor as an agent, employee, agent, servant or subcontractor of ECNL.
- .2 Contractor shall indemnify and hold ECNL harmless from all costs and expenses arising out of any claim or liability by reason that Contractor is considered an agent, servant, or employee or subcontractor of ECNL.

### 14.0 CONFLICT OF INTEREST

The Contractor confirms that it is not currently subject to any mandate, which would be in conflict with ECNL interest. On an ongoing basis, the Contractor shall ensure that it will not accept a mandate, which would put it in conflict with ECNL interests. In the event that any potential conflict of interest should be identified, it will be immediately communicated to ECNL and a mutually satisfactory resolution determined.

### 15.0 CONFIDENTIALITY AND PRIVACY

- .1 Contractor shall not divulge to any person or persons any information relating to the Work or any personal information relating to an individual furnished to Contractor by ECNL or otherwise acquired by Contractor during the performance of the Work, and Contractor shall treat all such information so furnished or arising under the Agreement as confidential except as to persons specifically designated and approved by ECNL and except as required for the performance of the Work. Contractor shall return all such information upon termination of this Agreement. The foregoing shall not apply to any information and Data which:
  - (a) were in Contractor's possession prior to the invitation to commencement of the Work; or
  - (b) become published through some agency other than Contractor or become generally available to the public or are in the public domain; or
  - (c) are the same as technical information and Data hereafter lawfully acquired by Contractor from third parties not connected with the Work or with the performance of the Work.
- .2 All publicity releases or advertising dealing with the Work shall be submitted for approval of ECNL prior to release to the news media.
- .3 ECNL is subject to the Access to Information and Protection of Privacy Act, Statutes of Newfoundland and Labrador, 2002 Chapter A-1.1 (hereinafter referred to as the "ATIPP Act"), and consequently the public has a right of access to ECNL's records.



- .4 Although section 27 of the ATIPP Act provides an exception, which may sometimes be enforceable when access to information relating to a third party is requested, there may be instances when ECNL is required to provide a member of the public with access to such information. The Contractor should familiarize itself with the provisions of the ATIPP Act.

## **16.0 COMPLIANCE WITH LAWS AND PERMITS**

- .1 Contractor shall be required to, during the term of the Agreement, comply with, observe, perform and fulfill the obligations and requirements of all federal, provincial and municipal statutes, by-laws, ordinances, regulations and orders in force and effect and shall ensure that its subcontractors, employees and agents likewise comply with, observe, perform and fulfill the obligations and requirements of all federal, provincial and municipal statutes, by-laws, ordinances, regulations and orders in force and effect during the term of the Agreement.
- .2 Contractor shall be responsible for obtaining from the proper authority all permits, approvals, licenses and authorizations required for the Work.

## **17.0 CONSULTANT'S REGISTRATION REQUIREMENTS**

The Contractor shall be authorized to do business in the Province of Newfoundland and Labrador prior to performance of the Work. Where the Contractor is a corporation, it shall be registered to carry on business in compliance with the laws of the Province of Newfoundland and Labrador and shall be registered in good standing with the Registry of Companies of Newfoundland and Labrador.

## **18.0 GOVERNING LAW AND FORUM**

The Agreement shall be governed by and construed in accordance with the laws of the Province of Newfoundland and Labrador and every action or other proceeding arising hereunder shall be determined exclusively by a court of competent jurisdiction in the Province of Newfoundland and Labrador, subject to the right of appeal up to the Supreme Court of Canada where such appeal lies.

## **19.0 LIABILITY AND INDEMNITY**

- .1 Notwithstanding any other provision of this Agreement, Contractor shall waive all rights of legal recourse in respect of and, in addition, indemnify and keep indemnified and hold harmless ECNL from and against, any Claim arising from



or in connection with this Agreement in respect of loss of or damage to the property of, howsoever caused and regardless of whether or not and to what extent such Claim is caused or contributed by breach of agreement, negligence, breach of duty or other default on the part of any party to be indemnified pursuant to this Paragraph 19.1 except to the extent that such claim is caused or contributed to by the gross negligence or willful acts or omissions on the part of any party or parties to be indemnified pursuant to this Paragraph 19.1.

- .2 Notwithstanding any other provision of this Agreement, ECNL shall waive all rights of legal recourse in respect of and, in addition, indemnify and keep indemnified and hold harmless Contractor from and against, any Claim arising from or in connection with this Agreement in respect of loss of or damage to the property of ECNL, howsoever caused and regardless of whether or not and to what extent such Claim is caused or contributed to by breach of agreement, negligence, breach of duty or other default on the part of any party or parties to be indemnified pursuant to this Paragraph 19.2, except to the extent that such claim is caused or contributed to by the gross negligence or willful acts or omissions on the part of any party or parties to be indemnified pursuant to this Paragraph 19.2.
- .3 Notwithstanding any other provision of this Agreement, Contractor shall waive all rights of legal recourse in respect of and, in addition, indemnify, keep indemnified and hold harmless ECNL from and against, any Claim arising from or in connection with this Agreement in respect of personal injury (including disease or illness) or death sustained or alleged to be sustained by the Personnel of Contractor, howsoever caused and regardless of whether or not and to what extent such Claim is caused or contributed to by breach of agreement, negligence, breach of duty or other default on the part of any party or parties to be indemnified pursuant to this Paragraph 19.3.
- .4 Notwithstanding any other provision of this Agreement, ECNL shall waive all rights of legal recourse in respect of and, in addition, indemnify, keep indemnified and hold harmless Contractor from and against, any Claim arising from or in connection with this Agreement in respect of personal injury (including disease or illness) or death sustained or alleged to be sustained by the Personnel of ECNL, howsoever caused and regardless of whether or not and to what extent such Claim is caused or contributed to by breach of agreement, negligence, breach of duty or other default on the part of any party or parties to be indemnified pursuant to this Paragraph 19.4.
- .5 Contractor shall be liable for and, in addition, indemnify, keep indemnified and hold harmless ECNL from and against all Claims, arising from or in connection with this Agreement, including Claims brought by Third Parties for Consequential Loss, in respect of:
  - (a) death of or personal injury sustained or alleged to be sustained by a Third Party; or
  - (b) loss of or damage to the property of any Third Party;

except to the extent that such Claims are caused or contributed to by the negligence or willful acts or omissions of ECNL.

- .6 Except as provided in Clause 19.5 neither ECNL nor the Contractor shall bear any liability to the other for Consequential Loss.
- .7 Contractor shall be liable for and indemnify and save harmless ECNL for any amounts assessed against and paid by ECNL to the Workers' Compensation Board, Commission, Employment Insurance (EI) or such similar government agency, where the assessment is a result of the Contractor's failure to pay required contributions to the government agency.
- .8 Notwithstanding anything else herein contained, Contractor shall indemnify ECNL against all costs, charges and expenses which may be incurred by ECNL in connection with any default by Contractor in paying to the Canada Customs and Revenue Agency any tax due arising from payments made by ECNL to Contractor.
- .9 Contractor shall indemnify and save ECNL harmless from any claims or liability for income tax, excess profits tax and any other taxes of a similar nature assessed or levied by the government of any country, state, province, or other authority against ECNL on account of the compensation paid by ECNL to Contractor hereunder.
- .10 Contractor shall indemnify and save ECNL harmless against all taxes assessed or levied against ECNL on account of wages, salaries or other benefits to Contractor's employees, agents and subcontractors and all taxes assessed or levied against ECNL on account of any property or equipment of Contractor.
- .11 Contractor shall defend, indemnify and save ECNL harmless from claims arising out of any copyright, patent or trade secret infringement or claims thereof for any copyright or patent application made prior to the date of this Agreement, pertaining to the Work performed under this Agreement. Nothing herein shall authorize Contractor to settle any such suit or action without the prior written authorization of ECNL, if, by such settlement, ECNL is obliged to make any monetary payment, to part with any property or any interest therein, to assume any obligation, to be subject to any injunction, or to grant any licences or other rights under its copyright, patent or trade secret rights.
- .12 Contractor shall require that any of its employees, servants, agents or subcontractors who perform any portion of the Work assume obligations identical in principle with those contained in this Clause.



**20.0 INSURANCE**

- .1 Contractor shall maintain at its expense Automobile Liability Insurance for an amount not less than one million (\$1,000,000.00) dollars for any one occurrence involving bodily injury and/or property damage.
- .2 Contractor shall provide ECNL with proof of the insurance coverage which it is required to maintain in full force and effect during the performance of the Work.
- .3 All insurance policies shall provide that the insurance shall not be cancelled, reduced, restricted, terminated, or materially changed in any way or be allowed to lapse without at least thirty (30) calendar days written notice to ECNL, except in the event of non-payment when policy conditions dealing with termination will apply. Such notice shall be sent in accordance with Clause 24. In the event of any such cancellation, reduction, restriction, termination, change, or lapse in any insurance, Contractor shall immediately replace such insurance.
- .4 Prior to commencing the performance of the Work, the Contractor shall have in place any other insurance which is required by law and may also have in place any other insurance which the Contractor considers necessary or prudent.
- .5 Where Contractor fails to comply with the requirements of this Article ECNL may take all the necessary steps to affect and maintain the required insurance coverage at Contractor's cost.
- .6 Where an insurer fails or refuses to pay any claims under an insurance policy covering the activities of Contractor or a subcontractor of Contractor relating to or arising out of the Work or performing the Contract, Contractor and its subcontractor shall not be released from any liability arising under the Agreement.

**21.0 WORKERS' COMPENSATION**

- .1 Contractor shall pay all assessments due under the relevant Workers' Compensation legislation. Prior to commencing the Work, Contractor shall obtain and deliver to ECNL a certificate or certificates establishing that it is in good standing with the Workplace Health, Safety and Compensation Commission of Newfoundland and Labrador and with the comparable board or commission of any other province having jurisdiction in connection with Contractor's performance of the Work.
- .2 Contractor shall produce, upon the request of ECNL, a satisfactory certificate(s) clearing all indebtedness under relevant Workers' Compensation legislation prior to the payment of any monies owing to Contractor.

**22.0 OWNERSHIP OF WORK**

- .1 All drawings, calculations, work sheets, and like documents, including software and intellectual property, prepared or caused to be prepared by Contractor in connection with the Work shall become the property of ECNL and shall be delivered to ECNL upon completion of the Work or upon earlier termination of this Agreement. Contractor shall have the right to retain a copy of all such documents and to make use of them in the course of its general business, with ECNL consent. Contractor shall not divulge, release or publish same, or any part thereof without the prior written permission of ECNL. Nevertheless, Contractor shall have the right to have access to all such original documents at any time during the life of the Work for purposes connected with the Work
- .2 ECNL shall be entitled to all property, including software and intellectual property, the cost of which has been reimbursed to Contractor under the provisions of the Agreement.

**23.0 ASSIGNMENT AND SUCCESSORS**

- .1 ECNL may assign this Agreement to third parties without the consent of the Contractor.
- .2 Contractor shall not assign this Agreement nor subcontract the Work in part or in whole without the prior written consent of ECNL. Consent to assign or subcontract the work will not relieve the Contractor of any of its liabilities or obligations under this Agreement.
- .3 Contractor is not permitted to create any contractual relationship between a third party and ECNL.
- .4 The Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties hereto.

**24.0 NOTICES**

- .1 Any written notice provided for herein to be given to one party by the other party shall be deemed properly given and received if, it is in letter format, signed by an authorized person: -
  - (a) Delivered by hand to the receiving party's designated representative; or
  - (b) Either: -
    - (i) Being mailed by prepaid registered mail; or
    - (ii) Transmitted by facsimile;to the receiving party's address as either stated in this Article or as changed through written notice to the other party.





.2 Any notice which is sent by prepaid registered mail or transmitted by facsimile shall be deemed to be given and received forty-eight (48) hours after mailing or transmission, as applicable; provided that if such time expires on a Saturday, Sunday or legal holiday, the notice shall be deemed to be given and received on the next normal business day.

.3 Addresses of parties are: -

ECNL:

Energy Corporation of Newfoundland and Labrador  
P. O. Box 12400  
500 Columbus Drive  
St. John's, Newfoundland and Labrador  
A1B 4K7

Attention: Philip Bursey  
Email: philipbursey@nlh.nl.ca  
Phone (709) 737-1830  
Fax: (709) 737-1985

~~1357~~ CONTRACTOR:

RDO Consulting Ltd

1357   
Attention: Derek Owen  
Email:   
Phone   
Fax: 

or to such other address as either of the parties shall designate by written notice given as herein required.

## 25.0 SAFETY AND ENVIRONMENT

- .1 Contractor shall maintain the highest possible standards of safety, environmental protection and loss prevention and shall comply with;
- (i) any safety, environmental and security instructions, orders or guidelines declared by ECNL; and
  - (ii) all safety and environmental standards, regulations and guidelines of any authority having jurisdiction over the area in which the Work is being performed.
- .2 Contractor shall require of its personnel, agents and subcontractors that they



- strictly obey all safety and environmental orders, government safety and environmental regulations and guidelines and instructions in force by ECNL.
- .3 All safety and environmental accidents and incidents shall be reported to ECNL in a written format acceptable to ECNL.
  - .4 Where Contractor will be managing contracts involving site work, Contractor shall provide proof of completion by its field Managers and Supervisors of the Leadership for Safety Excellence component of the Certificate of Recognition Safety Program of the Newfoundland and Labrador Construction Safety Association (NLCSA). Prior to commencing such site work, Contractor shall obtain and deliver such proof or proof of completion of a similar safety program component to ECNL.
  - .5 Where Contractor will be managing contracts involving site work, ECNL endorses the Environmental Awareness Program of the Newfoundland and Labrador Construction Safety Association. Contractor shall provide proof of completion, by its Supervisors and Managers, of this Environmental Awareness Program or a similar program acceptable to ECNL. Proof shall be provided prior to the commencement of Work.

## **26.0 LANGUAGE**

The language of this Agreement shall be English and all communications and dealings under and with respect to this Agreement shall be conducted in the English language.

## **27.0 NO WAIVER**

None of the provisions of the Agreement shall be considered to be waived by the Contractor or ECNL except when such waiver is given in writing. No such waiver shall be or shall be construed to be, a waiver of any past or future default, breach or modification of any of the terms, provisions, conditions or covenants of the Agreement except as expressly stipulated in such waiver.

## **28.0 DUTY OF CARE**

Contractor agrees to use reasonable care, skill, competence and judgment in the performance of the Work hereunder which are generally consistent with professional standards for individuals providing similar services at the same time, in the same locale, and under like circumstances. No other warranty, expressed or implied, is made or intended by this Agreement.

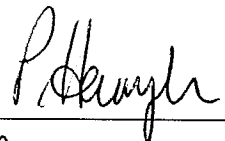
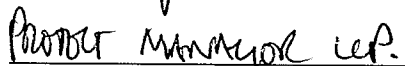
**29.0 ENTIRETY OF AGREEMENT**

This Agreement constitutes the entire agreement between the parties and shall govern the relationship of the parties with respect to the Work. It supersedes all other agreements, either written or verbal, between the parties.


**30.0 EXECUTION**

**IN WITNESS WHEREOF** the parties have executed this Agreement as of the day and year first above written.

**ENERGY CORPORATION OF  
NEWFOUNDLAND AND LABRADOR**

Per:   
Per: 

**RDO Consulting Ltd.**

Per:   
Per: PRESIDENT

Execution Page to Agreement number 15538-OB dated the 1<sup>st</sup>, day of April, 2008 between ECNL and RDO Consulting Ltd.

**APPENDIX A**  
**SCOPE OF WORK**

**Scope of Work:**

Contractor shall provide agreed (named) personnel Appendix C to perform services as authorized by the ECNL representative (P. Harrington). The general scope of services is described below;

Role: **Project Advisor**

ECNL Single Point of Contact (Technical): Paul Harrington

Contractor will provide advice to the Lower Churchill Project Team in matters including but not limited to Project Execution, Contracting Strategy, Project Delivery Methods and Organization Design. The advice will be provided in the form of:

- Review and comments to ECNL provided documents including but not limited to Strategies, Schedules, Procedures, Manuals and Discussion Papers;
- Telephone and face-to-face meetings on specific subjects as requested by ECNL;
- Assistance in the development of ECNL project Drivers and Critical Success factors;
- Participation in ECNL initiated Audits, Readiness Reviews and Independent Project Review Panels.

**Reporting:**

Contractor is required to submit monthly timesheets and monthly cost reporting in a format acceptable to ECNL (see current project templates, Appendix D). Monthly timesheets will be submitted for ECNL approval, as per the requirements of Appendix B, no later than five (5) days after the end of the month being reported in both signed and native file format (ie. MS Excel). The cut off date for monthly cost reporting will be no earlier than the 24<sup>th</sup> of the month being reported and shall be submitted to ECNL **no later than three (3) business days** after month end. The actual cutoff date for reporting will be as agreed with the LCP project controls group.

All reporting, including timesheets, will be submitted to the attention of Paul Harrington.

Email: [pharrington@nlh.nl.ca](mailto:pharrington@nlh.nl.ca)

Fax: (709) 737-1985



**APPENDIX B**  
**COMPENSATION**



## COMPENSATION

- 1.1 ECNL shall reimburse Contractor for all matters relating to and associated with performance of the Work, in accordance with the provisions of Appendix B. All sums, rates, prices, terms and conditions stated herein shall be deemed to include, without limitation, all Contractor's costs for all matters relating to and associated with the performance of Work. The rates and prices stated herein are **fully inclusive** of all costs and expenses incurred in connection with Contractor's performance of the Work hereunder. Only those rates/prices specifically identified shall be paid by ECNL to Contractor and costs not identified are deemed to be included in the rates and prices stated herein.
- 1.2 All activities performed by Contractor's corporate staff or any other corporate activities associated with the Work, or any part thereof, shall not be subject to reimbursement by ECNL. Such non-reimbursable costs are deemed to be included in the sums, rates, prices and conditions contained in this Appendix B.
- 1.3 All sums, rates, prices, terms and conditions stated herein shall be deemed fully inclusive of Contractor costs associated with premiums, renewals or liabilities which Contractor is obligated to pay or bear liability for in accordance with the insurance and indemnity provisions stated in Articles of this Agreement.
- 1.4 Unless otherwise specifically stated, all sums, rates and prices herein shall be in Canadian Dollars (\$CDN).

### 2.0 Personnel

Contractor will be reimbursed for actual days/hours worked by personnel as supported by weekly timesheets (Appendix D) approved by ECNL. Contractor shall be reimbursed at the below listed (Table 1) Day Rate for approved personnel (Appendix C).

Table 1

Classification	Day Rate	Hourly Rate
Project Advisor	\$ [REDACTED]	\$ [REDACTED]

The day rate is based on eight (8) working hours per day (8:00AM – 5:00PM), including casual overtime. Partial days (hourly work), and hours worked on weekends or statutory holidays will be billed at the hourly rate to a maximum of the Day Rate, no overtime or premium rates shall apply.



### 3.0 Eligible Expenditures

Hydro approved travel expenses (Eligible Expenditures) will be reimbursed at cost. Contractor shall follow Hydro's travel and expense policies and procedures and such eligible expenditures shall be submitted with monthly invoicing.

For approval of travel expenses Contractor must submit a 'Contractor Authorization For Air Travel' (Appendix D) for Hydro approval, prior to travel.

The following travel expenses are eligible for reimbursement under the Agreement; hotels, rented accommodations, airfare (economy class), taxis, vehicle rentals, fuel (for business travel only), per diem (for meal and incidentals).

Per diems shall be in accordance with the Hydro Corporate travel policy. The per diem includes HST/GST. The incidental component of the per diem is only reimbursable when an overnight stay is required. The current per diem is broken down as follows;

Island of Newfoundland		
Breakfast	\$	
Lunch	\$	
Dinner	\$	
Incidentals	\$	
<b>TOTAL</b>	<b>\$</b>	
Labrador and Other		
Breakfast	\$	
Lunch	\$	
Dinner	\$	
Incidentals	\$	
<b>TOTAL</b>	<b>\$</b>	

Contractor shall endeavor to minimize vehicle rentals. When requesting vehicle rentals the Contractor will provide commercial justification for vehicle rental versus the use of taxis.

When utilizing a personal/Contractor vehicle Contractor will be reimbursed for Hydro approved mileage in accordance with the current Hydro Mileage rate. Contractor will under no circumstances be reimbursed for mileage traveled within the greater St. John's / Mount Pearl areas.

Current Hydro mileage rate: 34.87 cents per Kilometer





#### 4.0 Invoicing

Invoices shall be submitted on a monthly basis in a format aligned with the monthly cost reporting and shall be accompanied by relevant supporting documentation (approved timesheets, receipts, etc.). Invoices shall bear the Agreement number.

Invoices will be submitted to:

**ENERGY CORPORATION OF NEWFOUNDLAND AND LABRADOR**

Lower Churchill Project

P. O. Box 12400

St. John's, NL A1B 4K7

Attention: **Accounts Payable**



**APPENDIX C**  
**PERSONNEL**

Contractor shall only use key personnel to perform the Work who have been accepted by ECNL. Contractor may only substitute or replace the accepted key personnel with the prior written agreement of ECNL.

ECNL agrees to utilize the below listed personnel in the performance of the Work;

NAME	CLASSIFICATION
Derek Owen	Project Advisor



**APPENDIX D****FORMS**



## LOWER CHURCHILL PROJECT

### Project Timesheet

Company / Employer:

Name:

Position:

Week Ending:

Purchase Order:

Cost Code	Work Location	Work Description	Sat	Sun	Mon	Tue	Wed	Thu	Fri	
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0

<b>Sub-totals</b>			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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Non-Working Time	Description	Sat	Sun	Mon	Tue	Wed	Thu	Fri	
1000	Statutory Holiday								0.0
2000	Vacation								0.0
3000	Personal Time								0.0
4000	Sick Leave								0.0
5000	Compassionate Leave								0.0
									0.0
									0.0

<b>Sub-totals</b>		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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<b>TOTALS</b>		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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Employee Signature

Managerial Approval

Date

**LOWER CHURCHILL PROJECT****2007 Pre-FEED Studies Phase****Contractor Monthly Cost Report**Period Ending : DD - MM - YY

Service Provider:

Contractor Ref No.:

*Note: Include a separate section for each Work Task Order and Summarize.*

<b>Budget Summary</b>									
Work Task Order No.: <input type="text"/>									
Cost Element	1) Original Budget	2) Approved Changes	3) Current Budget (1+2)	4) Committed Cost To-Date	5) Incurred Cost To-Date	6) Invoiced To-Date	7) Final Forecast Cost	8) Variance (7-3)	Comments
Salaries			\$0						
Materials			\$0						
Expenses			\$0						
Software			\$0						
Other			\$0						
<b>Total</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0		

**Notes:**

- 1) Committed Cost To-Date = Value of work or services contracted as of period ending.  
 2) Incurred Cost To-Date = Value of work or services performed as of period ending.  
 3) Final Forecast Cost = Projected final cost based on known scope and current performance as of period ending.

**Summary of Key/Critical Issues:**

