

From: rossbeckwith@nalcenergy.com
To: jamesmeaney@nalcenergy.com
Cc: [Lance Clarke](#)
Subject: Re: IE Kickoff Agenda/Canada
Date: Wednesday, September 12, 2012 1:50:39 PM
Attachments: [.png](#)
[Agenda - Kick-off Meeting.docx](#)

Jim

The agenda I issued a couple of days ago - copy attached - remains unchanged except that we're using Soldiers Pond rather than Converter Room. Lance has arranged for various Component Managers and Engineering Managers - about 9 in number - to participate as required to provide status reports on their areas. That will bring the total to about 20 and they'll stay for lunch. As a result, there will be no lunch time meet and greet that would involve others such as lead engineers and SOBI area managers. Think the lineup is as follows:

MWH Nik Argirov – VP and GM

Gerry Germain - Engineering

Rey Hokenson – Project Manager

SLI Normand Bechard – Project Manager (EPCM)

Claude Daneau – Construction Manager (C4)

Alfy Hanna -

Keenan Healey – Area Manager - (HVdc (C4)

Afzal Hussain – Component Manager (C4)

Kumar Kandaswamy – Area Manager – Hvac (C4)

Gokhan Saltan – Engineering Manager (C4)

Nalcor Ross Beckwith – Contracts Coordinator

Lance Clarke – Business Services Manager

Darren Debourke - Project Manager - HVdc Specialities & Switchyards

Greg Fleming – Project Manager – Marine Crossing

Paul Harrington – Project Director

Jason Kean – Deputy Project Director

Jim Meaney – Corporate Treasurer and CRO

Scott O'Brien

Ron Power, Project Manager - EPCM

Kyle Tucker - Project Manager - Overland Transmission



Agenda - Kick-off Meeting.docx

Ross



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James Meaney---09/12/2012 01:33:35 PM---Hi Ross, Can you please send me the final agenda for tomorrow's meeting with MWH.

From: James Meaney/NLHydro

To: "Ross Beckwith" <RossBeckwith@nalcorenergy.com>

Cc: "Lance Clarke" <LanceClarke@nalcorenergy.com>

Date: 09/12/2012 01:33 PM

Subject: IE Kickoff Agenda/Canada

Hi Ross,

Can you please send me the final agenda for tomorrow's meeting with MWH.

A representative of Canada may want to either attend in person or dial in for the meeting, and they have asked to see the agenda.

Thanks

Jim

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**Contract LC-PM-082: Independent Engineer
Kick-off Meeting**

1.0 Logistics

Location	Lower Churchill Project Office 350 Torbay Road, St. John's Converter Room	
Dates	Thursday, September 13, 2012: 9:00am to 5:00pm Friday, September 14, 2012: 9:00am to noon (if required)	
Participants	MWH	Nik Argirov – VP and GM Gerry Germain - Engineering Rey Hokenson – Project Manager
	SLI	Normand Bechard – Project Manager (EPCM)
	Nalcor	Ross Beckwith – Contracts Coordinator Lance Clarke – Business Services Manager Greg Fleming – Project Manager – Marine Crossing Paul Harrington – Project Director Jason Kean – Deputy Project Director Jim Meaney – Corporate Treasurer and CRO Ron Power, Project Manager (EPCM)

2.0 Agenda**2.1 Morning**

1. Introductions.
2. Presentation by Nalcor about the project and work completed to date; to be interactive with discussion throughout..
 - Description of the project organization and key personnel for all three projects and description of studies and reviews accomplished to date
 - Summary of the current status of the work, the project schedule, the EPCM contract, and major project packages.
3. Presentation by MWH to describe its approach to its engagement. To be interactive with discussion throughout.

2.2 Noon

Meet and greet session with key project personnel. Lunch to be provided.

2.3 Afternoon

4. Establish protocol of contacts between Nalcor and MWH
5. MWH to lead a review and clarification of scope of work. To be interactive with discussion throughout.
6. Presentation by MWH of list of Items required for review. To be interactive with discussion throughout.
7. Presentation by MWH of proposed Independent Engineer's Report outline. To be interactive with discussion throughout.
8. Establish the following:
 - a. Date when 90% of the documents will be delivered for IE review
 - b. Dates for site visits for MWH project Team
 - c. Date when the Draft of Independent Engineer's Report for Muskrat Falls Generating Project (MF) is required
 - d. Date when the draft of Independent Engineer's Report for Labrador-Island Link Project (LIL) is required
 - e. Six (6) or more construction contracts to be reviewed by MWH
 - f. Four (4) or more supply contracts to be reviewed by MWH
9. Questions
10. Meeting Wrap-Up