

**Guerette, Serge**

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**From:** JasonKean@nalcorenergy.com  
**Sent:** April 21, 2013 3:15 PM  
**To:** Lower\_Churchill\_Project\_Staff@nlh.nf.ca; D\_STJ\_LowerChurchill\_AllUsers  
**Cc:** Fernandez, Carlos; NicoleCollins@nalcorenergy.com; DavidGreen@nalcorenergy.com; VictoriaStanford@nalcorenergy.com; ScottGillis@nalcorenergy.com; Snyder, Greg; Guerette, Serge; ClarenceHewitt@nalcorenergy.com; AnthonyJackman@nalcorenergy.com  
**Subject:** Rollout of Aconex Construction Management Instance

Over the past couple of months several members of our Integrated Project Delivery Team, as copied on this email, have been working to configure a new Aconex instance called "**Construction Management**" in order support site construction and contract administration activity, thus fulfilling our Construction Management objectives as stated in Construction Management Plan, LCP-PT-MD-0000-CS-PL-0001-01. These objectives include:

1. To ensure that work is carried out according to approved contracts, specifications, drawings and schedules, within authorised budgets and in compliance with safety and environmental standards.
2. To manage the interfaces between various contract packages so as to ensure timely completion and to avoid claims.
3. To oversee the smooth operation of job sites.
4. To respond promptly to issues and requests for information from the contractors and to minimise exposure for potential claims arising from contractors.

The **Construction Management** Instance will leverage the existing capability of Aconex to support the implementation of several core site construction management procedures recently issued through Document Control including:

- Site Queries
- Engineering Change Notices
- Field Work Instructions
- Change Requests
- Change Orders
- Concession Requests
- Correspondence Management

Official roll-out of these procedures and the supporting Aconex Construction Management Instance will commence this week in St. John's via a number of scheduled roll-out sessions on **24, 25 and 26 of April** lasting for approximately 90 min each. The following week Carlos, Vickie and Nicole will travel to MF Site to conduct a roll-out and implementation with our Site CM team. Please make every effort to attend one of these sessions that will be arranged and hosted by Carlos Fernandez.

Regards,

Jason



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