

From: kwinsor@nalcorenergy.com
To: [Darcy, Wendy](#)
Cc: [Twells, Alex \(CA - St. Johns\)](#); [De Paoli, Mark \(CA - Toronto\)](#); [Burton, Tricia](#)
Subject: RE: LCP Sponsor workshop
Date: Friday, May 17, 2013 9:36:03 AM

Good morning:

I have heard back from the Pippy Park Commission regarding a meeting room at Mount Scio House, 15 Mount Scio Road, and that location is available May 30 and 31. We can have the room from 8:30 am to 4:00 pm both days at a cost of \$125/day. They can provide nutritional breaks and lunch if requested. I have the room on hold, but I have to let them know by this afternoon if we want to confirm.

Please let me know what you want me to do.

Kathy



Kathy Winsor
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"Darcy, Wendy" ---05/16/2013 02:38:30 PM---Mark - Kathy Windsor at Nalcor & I have been looking at a couple of venues already and are waiting f

From: "Darcy, Wendy" <Wendy.Darcy@snclavalin.com>

To: "Twells, Alex (CA - St. Johns)" <atwells@deloitte.ca>, "De Paoli, Mark (CA - Toronto)" <mdepaoli@deloitte.ca>, "Burton, Tricia" <Tricia.Burton@snclavalin.com>, <kwinsor@nalcorenergy.com>

Date: 05/16/2013 02:38 PM

Subject: RE: LCP Sponsor workshop

Mark – Kathy Windsor at Nalcor & I have been looking at a couple of venues already and are waiting for calls back.

We will need to be close to the airport, especially on the Friday. Do you want to give me a call to discuss?

**Wendy
Darcy**

Executive Assistant to Scott Thon
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Tel.: (403) 267-3414 or

Cell: (403) 554-1315

From: Twells, Alex (CA - St. Johns) [mailto:atwells@deloitte.ca]
Sent: May 16, 2013 10:49 AM
To: De Paoli, Mark (CA - Toronto); Darcy, Wendy; Burton, Tricia; kwinsor@nalcorenergy.com
Subject: RE: LCP Sponsor workshop

Good afternoon all,

I have some new news.

I was just speaking with Lance Clarke this morning and agreed that we would identify the venue for the summit.

I have some ideas that I will get availability for.

Thanks

Alex

From: De Paoli, Mark (CA - Toronto)
Sent: Thursday, May 16, 2013 2:14 PM
To: Wendy.Darcy@snclavalin.com; Burton, Tricia (Tricia.Burton@snclavalin.com); kwinsor@nalcorenergy.com
Cc: Twells, Alex (CA - St. Johns)
Subject: RE: LCP Sponsor workshop

Hi Wendy,

I'm a colleague of Alex Twells' and will be working with him to prepare for the sponsor workshop. We can confirm the dates below and I have reached out to our internal conference planning folks to look for a suitable venue in St. John's (e.g the Sheraton hotel). That said, if SNC or Nalcor has access to a suitable off-site meeting venue, perhaps we could use that.

I was hoping that you might be able to send out a meeting invite to all of the participants to hold the time in their calendars. We'll provide additional details about the agenda shortly.

Mark

From: Twells, Alex (CA - St. Johns)
Sent: Wednesday, May 15, 2013 2:48 PM
To: Parsons Dhamija, Catherine (CA - Toronto); De Paoli, Mark (CA - Toronto); rdowen@; Marsh, Vince (CA - Halifax)
Cc: Parker, Kathy (CA - Toronto)
Subject: FW: LCP Sponsor workshop

Well we have some dates – two days – but only 8 hours.

I think this also means that we will have to be close to the airport or the center of town.

Mark – can you please pick up the coordination and logistics of this?

Thanks

Alex

From: Darcy, Wendy [mailto:Wendy.Darcy@snclavalin.com]
Sent: Wednesday, May 15, 2013 2:03 PM
To: Twells, Alex (CA - St. Johns); Burton, Tricia
Subject: RE: LCP Sponsor workshop

Alex – looks like we have found a time. Please confirm that you can make these times work:

About 8 hours total:

- Thursday, May 30 from 9 – 2:30 and
- Friday, May 31 from 9 – 12:00

**Wendy
Darcy**

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From: Twells, Alex (CA - St. Johns) [<mailto:atwells@deloitte.ca>]
Sent: May 15, 2013 8:04 AM
To: Burton, Tricia
Cc: Darcy, Wendy
Subject: RE: LCP Sponsor workshop

Thanks Tricia.

Any news Wendy?

Alex

From: Burton, Tricia [<mailto:Tricia.Burton@sncclavalin.com>]
Sent: Tuesday, May 14, 2013 6:43 PM
To: Twells, Alex (CA - St. Johns)
Cc: Darcy, Wendy
Subject: RE: LCP Sponsor workshop

Alex

The date I came up with was May 29-31 – but Wend reminded me that this was not good for Nalcor.

Wendy will tee up with you and Kathy Windsor tomorrow or Thursday and try to pin something down as I will be away.

Thanks

Tricia

From: Twells, Alex (CA - St. Johns) [<mailto:atwells@deloitte.ca>]
Sent: May 14, 2013 9:14 AM
To: Burton, Tricia
Subject: RE: LCP Sponsor workshop

Great. Let me know as soon as you hear and we can start to line up the other attendees and the venue etc.

Thanks

Alex

From: Burton, Tricia [<mailto:Tricia.Burton@sncclavalin.com>]
Sent: Tuesday, May 14, 2013 10:38 AM
To: Twells, Alex (CA - St. Johns)
Subject: FW: LCP Sponsor workshop

Alex

Sorry for the delay – we think we may have been able to finalize some dates (due to calendar changes late last night/first thing this morning).

I just want to discuss with Scott and will get back to you today !

Tricia

From: Twells, Alex (CA - St. Johns) [<mailto:atwells@deloitte.ca>]
Sent: May 7, 2013 10:43 AM
To: Thon, Scott

Cc: Gilbert Bennett; Burton, Tricia; Darcy, Wendy; Parsons Dhamija, Catherine (CA - Toronto); De Paoli, Mark (CA - Toronto); Parker, Kathy (CA - Toronto)
Subject: LCP Sponsor workshop

Thanks Scott,

As you appreciate, there is a significant value in a continuous two day event that is not achieved in two separate days. However, we recognize the challenge of finding two consecutive days at such short notice. We agree that, at this stage, it is more important to get started than to wait for the perfect time. We are happy to run a weekend event, if that helps.

If we are to split the event, we recommend the following criteria:

- day one starts the evening before
- we identify two dates as soon as possible
- working with what we know of availability, we suggest the first of these in the May 29 / 30 / 31 range. The second no later than June 4 / 5 / 6

I have attached a draft agenda. It's not difficult to see the need for a full two days to get through this.

Could I ask that you and Gilbert take a look at the agenda? Let me know if you are comfortable with it as is, or if there are additions and changes you suggest. Once I have your feedback I will send to the wider group of sponsors.

Best regards,

Alex

-----Original Message-----

From: Thon, Scott [<mailto:Scott.Thon@snclavalin.com>]
Sent: Tuesday, May 07, 2013 12:48 PM
To: Twells, Alex (CA - St. Johns)
Cc: Gilbert Bennett; Tricia Burton; Wendy Darcy
Subject: Sponsor workshop

Alex,

Thanks for the great work last week on our meeting, we have much work to do and your leadership will be critical.

During the meeting you committed to get us an agenda for the Sponsor workshop, could you please send this to Gilbert and I as soon as you have it.

It is proving very difficult to find two days before July to do this work, as such we would also like to explore 2 one-day sessions. While I am sure this is not optimal, timing is more critical from my perspective.

Would appreciate your help in finding a way to make this work.

Thanks,

Scott

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