RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #1: Purpose of the Act be expanded to facilitate democracy by increasing transparency and ensuring the public has access to information required to participate meaningfully in the democratic process.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #2: ATIPP Coordinator delegated authority for solely handling ATIPP requests for each public body.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #3: No officials other than the ATIPP Coordinator be involved in the request unless they are assisting in locating records or providing advice in connection with the matter.	Complete	
Recommendation #4: Anonymize identity and type of requestor, except if a personal request where identity is required to respond to request.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #5: Head of public body provide the ATIPP Coordinator with instructions in writing as to the duty to provide maximum level of assistance to the requester.	Complete	
 Recommendation #6: Remove \$5 application fee Processing fees remain at \$25/hr Can only charge for searching records (not for reviewing, severing, etc.) First 15 hours free for public bodies; municipalities 10 free hours 	Complete	
Recommendation #7: Office of the Information and Privacy Commissioner create guidelines for public bodies on how to process requests that take longer than the free amount of time provided.	Complete	
Recommendation #8: Create online application and payment process where feasible.	Complete	Online access to information application launched on June 1, 2015. Online payment option was assessed and determined

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		not be feasible given the limited number of fees that can be applied under the new cost schedule.
Recommendation #9: Section 13 (repetitive and incomprehensible requests) and s.43.1 (disregarding requests) be combined into one section providing public bodies the ability to disregard requests with authorization from the Commissioner.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #10: Public Interest Override: provides that discretionary exceptions available to a public body to refuse to disclose information to an applicant does not apply where it is "clearly demonstrated that the public interest in disclosure outweighs the reason for exception".	Complete upon Royal Assent (June 1, 2015)	
Exceptions include: local body confidences, policy advice or recommendations, legal advice, confidential evaluations, disclosure harmful to intergovernmental relations or negotiations, disclosure harmful to the financial/economic interests of public body, disclosure harmful to conservation and disclosure harmful to public relations interests of a public body as employer.		
Recommendation #11: The Office of the Information and Privacy Commissioner provide training for public bodies and develop a guidance manual on public interest test and how to be applied	Complete	Guidance document available on OIPC website and initial training for public bodies completed at the time ATIPPA, 2015 came into force. Given the evolving nature of jurisprudence, the guidance document will be reviewed in the near future and updated if required.

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		Public interest test continues to be part of our general ATIPP training.
Recommendation #12: Removal of protection of briefing books for ministers assuming a new portfolio and for preparing for a sitting in the House of Assembly.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #13: Separate briefing books factual elements from policy advice.	Complete	
Recommendation #14: Protection of Cabinet records concept maintained, except for factual and background sections of "a discussion paper, policy analysis, proposal, advice or briefing material prepared for the Cabinet; also removes supporting/discontinued/removed categories of Cabinet record.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #15: With all other records that are not Cabinet records, information in those records which reveals "substance of Cabinet deliberations" not to be disclosed.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #16: Applicant who has been refused records on the basis of Cabinet confidences may appeal to either the Commissioner or Court.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #17: Clerk has discretion to disclose any Cabinet record where satisfied the public interest in disclosure of the record outweighs the reason for the exception.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #18: Retain current 20 year limit on release of Cabinet records.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #19: Consistent with its Open Government policy, Government proactively release as much Cabinet material as possible, particularly matters considered routine.	Ongoing	The Government of Newfoundland and Labrador routinely considers the public release of Cabinet related materials, while

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		balancing the requirement to protect Cabinet confidences. For example, since April 2013, Executive Council - Cabinet Secretariat has proactively disclosed Orders in Council (OCs) on the Executive Council - Cabinet Secretariat website. An Order in Council is a legal instrument made by the Lieutenant Governor, acting on the advice of the Cabinet or Premier. Executive Council - Cabinet Secretariat continues to update the website as OCs are issued. The website
		contains OCs from 2007 to present. OCs issued previous to 2007 will be posted based on available resources.
Recommendation #20: Incomplete formal research reports where a	Complete upon	
request or order for completion has been made within 65 business days of receiving the report can be withheld.	Royal Assent (June 1, 2015)	
Recommendation #21: Remove reference to discretion to refuse to disclose information that would reveal consultations or deliberations involving officers or employees of a public body, a minister or the staff of a minister.	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #22: The revised Act contain a provision similar to existing section 21 respecting solicitor-client privilege.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #23: No restriction on the right of Commissioner to require production of solicitor-client privileged records and considered relevant to the investigation of a complaint.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #24: Solicitor-client privilege of the record produced to Commissioner shall not be affected by disclosure to the Commissioner pursuant to the <i>Act</i> .	Complete upon Royal Assent (June 1, 2015)	
Recommendation #25: An applicant can request the Commissioner to review GNL decision to refuse to release records on the basis of solicitor-client privilege.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #26: If the Commissioner recommends release of solicitor-client privileged records the public body must, within 10 business days, either release the information or apply to a judge in the Trial Division for a declaration that the public body is not required, by law, to provide the record.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #27: Provisions requiring that the application to the Trial Division for a declaration be heard by use of the most expeditious summary procedures available in the Trial Division.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #28: Public bodies cannot impose any conditions on access to solicitor-client privileged records by the Commissioner, unless there is a reasonable basis for concern about the security of the records, in which case the public body can require the Commissioner to view the records at a site specified by the public body	Complete upon Royal Assent (June 1, 2015)	
Recommendation #29: Prohibit disclosure by a public body of information that is subject to solicitor-client privilege of a person that is not a public body.	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #30: s.27 revert to the pre-Bill 29 three part harm test	Complete upon Royal Assent (June 1, 2015)	
Recommendation #31: s. 28 wording revert to pre-Bill 29 requirement to notify if the public body intends to disclose information rather than if they are considering whether s. 27 applies.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #32: All categories of records that the Act does not apply to will continue to not apply to ATIPPA.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #33: Add an additional category of information that ATIPPA does not apply to - a record relating to an investigation by the RNC in which suspicion of guilt of an identified person is expressed but no charge was ever laid, or relating to prosecutorial consideration of that investigation.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #34: The Commissioner cannot review the following records which fall outside the scope of the Act: Court records; records of a person acting in a judicial or quasi-judicial capacity; prosecution records if all proceeding are incomplete; RNC investigation records where investigation is incomplete; and records relating to RNC confidential source of information.	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
 Recommendation #35: The Commissioner can review the following records which fall outside the scope of the Act: Personal or constituency records of a member of the HOA Records of a registered political party or caucus; Personal or constituency record of a minister; Question to be used on an examination or test; and Materials placed in provincial or public body archives by or for a person, agency or organization other than a public body. 	Complete upon Royal Assent (June 1, 2015)	
Recommendation #36: The Commissioner be given additional authority to enter offices of a public body to access and review records that fall outside the scope of the Act listed under recommendation 35, but not records listed under recommendation 34.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #37: 6 legislative provisions that prevail over ATIPPA removed (subsections from the Aquaculture Act and Regulations; Lobbyist Registration Act; Mining Act; Royalty Regulations, 2003; and Revenue Administration Act).	Complete upon Royal Assent (June 1, 2015)	
Recommendation #38: All legislative provisions other than the 6 listed in recommendation 37 continue to prevail over ATIPPA.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #39: List of legislative provisions that prevail over ATIPP Act be listed in a schedule to the Act rather than in the regulations.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #40: Add a provision requiring production records or right of entry relating to exceptions of disclosure claimed under a provision of another Act that prevails over ATIPPA.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #41: Add provision requiring that every five-year review of the legislation include requirement to review legislative provisions that prevail over ATIPPA.	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #42: Add section allowing Lieutenant-Governor in Council (when the HOA is not in session) to add a legislative provision to the list of provisions that prevail over ATIPPA. However, this cannot continue in force beyond the end of the next sitting of the HOA.	Complete upon Royal Assent (June 1, 2015)	
 Recommendation #43: Removal of 4 circumstances under which the Lieutenant-Governor can make regulations: Setting standards including time limits in fulfilling duty to assist applicants; Establishing a schedule of public bodies subject to the Act; Designating a provision of an Act or Regulation to prevail over ATIPPA; and Defining "personal health information" 	Complete upon Royal Assent (June 1, 2015)	
 Recommendation #44: Consider placing a bill before HOA to amend s.5.4(1) of the Energy Corporation Act; and s.21 of the Research and Development Council Act to include the phrase "taking into account sound and fair business practices" immediately before the words "reasonably believes" in each of those sections. More information relating to justification for s.8.1 of the Evidence Act; s.5(1) of the Fish Inspection Act; s.4 of the Fisheries Act; and s.13 of the Statistics Agency Act be provided to the next Review Committee for any of those provisions that still prevail over ATIPPA. 	Complete upon Royal Assent (June 1, 2015)	Energy Corporation Act and Research and Development Council Act have been amended. The second recommendation is part of the next statutory review.
Recommendation #45: Require reasonable effort to notify third party of impending release of their personal information	Complete upon Royal Assent (June 1, 2015)	
Recommendation #46: OPE & FES-NL examine how information rights (access & privacy) can be protected during emergencies	Complete	Guide to Privacy in an Emergency is complete and available on the ATIPP Office website.
Recommendation #47: Expand the method by which an individual can be informed of a public body's decision to release information for health or safety reasons	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #48: Report all privacy breaches to the Office of the Information and Privacy Commissioner; and notify affected individuals where there is risk of significant harm	Complete upon Royal Assent (June 1, 2015)	
Recommendation #49: Include indemnity clause for MHAs acting in good faith on behalf of a constituent	Complete upon Royal Assent (June 1, 2015)	
Recommendation #50: Remove the firm provision allowing for the release of personal information 20 years after an individual's death; and impose a harms test.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #51: Return to the pre-Bill 29 requirement to release the "remuneration" of civil servants as opposed to "salary range" (with remuneration meaning salary and benefits)	Complete upon Royal Assent (June 1, 2015)	
Recommendation #52: The Office of the Information and Privacy Commissioner study continued use of social media by public bodies and make recommendations	Complete	OIPC released a guide on the use of social media.
Recommendation #53 : GNL consider labour standards legislation to protect personal information of employees held by employers	Complete	The Department of Advanced Education, Skills and Labour has established a process and consults with the Information and Privacy Commissioner regarding all legislative changes with potential impacts to privacy as is required under ATIPPA, 2015. To date, the Commissioner's recommendations have been accepted and included in labour standards legislative changes.

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #54: The Office of the Information and Privacy Commissioner recommendation power maintained however de facto order power relating to public body refusal to disclose as GNL must either must either accept Office of the Information and Privacy Commissioner's recommendations or bring a Court application to confirm its decision. The Office of the Information and Privacy Commissioner has expanded powers with respect to Cabinet records, fee and timelines and consideration of frivolous and vexatious requests).	Complete upon Royal Assent (June 1, 2015)	
Recommendation #55: Powers of the Office of the Information and Privacy Commissioner increased to reflect proposals discussed elsewhere in report	Complete upon Royal Assent (June 1, 2015)	
Recommendation #56: The Office of the Information and Privacy Commissioner adopt the changes in procedures and practices presently employed in the Commissioner's review process that are necessary to reflect comments of the Committee (i.e. timelines)	Complete	
 Recommendation #57: Timeline extensions must receive prior approval of the Office of the Information and Privacy Commissioner. Within 15 business days GNL must now apply to the Office of the Information and Privacy Commissioner to extend the timeline (20 business days). The Office of the Information and Privacy Commissioner has 3 days to respond to a request and may determine to extend "where necessary and reasonable". However there is no suspension of the 20 day timeline during the application to the Office of the Information and Privacy Commissioner for an extension. Public bodies must receive prior Commissioner approval to disregard requests. Public bodies have 5 business days to file request with the Office of the Information and Privacy Commissioner to disregard request on the basis of frivolous and vexatious. 	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #58: Strengthen and clarify the advocacy role of the Commissioner respecting the prioritization of access/protection for requesters (conduct investigation on their own initiative and review compliance with act and regulations)	Complete upon Royal Assent (June 1, 2015)	
Recommendation #59: House of Assembly Appointment (and reappointment) procedure involving majority votes by all parties.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #60: Timeline of appointment 6 years with one reappointment.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #61: The Information and Privacy Commissioner have the status of a Deputy Minister .	Complete upon Royal Assent (June 1, 2015)	
Recommendation #62: Commissioner be paid 75% of provincial court Judge salary and, apart from pension, additional benefits as provided to a DM.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #63: Commissioner who is not subject to public pensions act prior to appointment be paid contribution to RRSP equivalent to an amount under the public pension plan.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #64: In relation to access, the Commissioner has additional role of promoting and advocating efficient and timely responses to requested information	Complete upon Royal Assent (June 1, 2015)	
 Recommendation #65: In relation to privacy, the Commissioner has additional role of: reviewing and authorizing additional sources for collection of information; ability to review privacy complaints made on behalf of an individual with their consent or if the Commissioner deems it appropriate; ability to recommend that a public body destroy information or stop collecting, using or disclosing personal information; 	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
 Recommendation #66: In relation to general role, the Commissioner can: Have a banking system to deal with circumstances where an individual continues to file complaints while that person has more than 5 complaints outstanding; Educate the public; Engage in or commission research; Auditing the practices of public bodies; GNL must consult Commissioner when introducing a new Bill to obtain advice on whether there are any implications for access or privacy; Make special reports at any time on any matters affecting the operations of ATIPPA 	Complete upon Royal Assent (June 1, 2015)	
Recommendation #67 : The Office Information and Privacy Commissioner annual report can include information relating to systematic and other issues raised by the Commissioner	Complete upon Royal Assent (June 1, 2015)	
Recommendation #68 : The Office of the Information and Privacy Commissioner annual reports contains a time analysis regarding their review and complaints.	Complete	All OIPC Annual Reports from 2015-2016 onward have included this information and will continue to do so.

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
 Recommendation #69: Committee recommends in relation to: Processing requests – public body respond to a request within 20 business day or longer if the Commissioner approves; Making a complaint to the Commissioner – must be made within 15 business days of when public body notified applicant or third party of decision; Commissioner must notify relevant parties or review within 10 business days; Commissioner must complete informal review within 30 business days of when request for review/complaint was received; Public body must decide whether to follow recommendations or go to Trial division within ten business days of receiving recommendations; and Appeals to the Trial Division – Such matters shall proceed through expedited trial. 	Complete upon Royal Assent (June 1, 2015)	
Recommendation #70: Specifies sequence of actions and timelines relating to ATIPP requests, reviews by the Commissioner and appeals to the Trial Division.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #71: MIGA, in consultation with OPE and the Information and Privacy Commissioner, to develop a standard for public disclosure.	In progress	Some consultations occurred in 2016 and a draft standard was prepared. It was felt that additional consultations would be necessary as changes would be applicable to various pieces of municipal legislation. As part of the ongoing municipal legislative review, Municipal Affairs and Environment consulted on ways to modernize the legislation. With the

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		forthcoming amendments to this legislation, government is intending to include additional provisions to increase transparency in municipal processes and information management. Privacy and access to information will also be a significant components of the training that will be developed for implementation of the new Act. The department will assess the need for any additional municipal standards as the new legislation is drafted.
Recommendation #72: The standard referenced in recommendation 71 should be enacted in the <i>Municipalities Act, 1999, and ATIPPA</i> be amended to add that provision to the legislative provisions that prevail over <i>ATIPPA</i> .	In Progress	See above; new municipal legislation is being developed. Whether it is necessary to amend ATIPPA to ensure that the new municipal legislation prevails is to be determined once drafted.
Recommendation #73: Definition of public body be expanded to include municipally owned and directed corporations.	Complete upon Royal Assent (June 1, 2015) Came into effect on August 1, 2015	ATIPPA, 2015 expands the definition of public body to include certain entities in the municipal sector created by or for municipalities.

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		This provision came into effect on August 1, 2015 to provide municipalities with a chance to identify such entities and, with Office of Public Engagement advice, prepare them for their obligations under the Act.
 Recommendation #74: OPE formalize and provide support to assist municipalities in conforming with ATIPPA including a: Help desk at the ATIPP Office; Refresher courses offered through webinars or regional meetings; ATIPPA guidance web pages on municipal council websites. 	Complete	The help desk has been established and training is provided regularly to municipalities. ATIPPA guidance web pages on municipal council websites have been developed and are available on the ATIPP Office website. ATIPP Office has hired a Municipal Analyst to support municipalities.
Recommendation #75: Municipal access to information and protection of privacy policies be developed in line with the suggestion in the Municipal Handbook 2014 and be published on municipal council websites.	Complete	Templates completed and available on the ATIPP Office website.
Recommendation #76: Urgent that thorough and adapted training be provided to municipal ATIPP coordinator throughout the province and	Complete	ATIPP Office has presented at Professional Municipal Administrators and

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
OPE consult with MIGA and the Office of the Information and Privacy Commissioner when updating training and resources.		Municipalities NL conferences; updated Municipality Guide; and developed municipal specific training. ATIPP Office has hired a Municipal Analyst to support municipalities.
Recommendation #77: Final version of the Office of Public Engagement's ATIPP Municipalities Guide be completed as soon as possible in consultation with Municipal and Intergovernmental Affairs and the Office of the Information and Privacy Commissioner.	Substantially Complete	The ATIPP Municipalities Guide has been updated to reflect comments by the ATIPPA Review Committee and the provisions in ATIPPA, 2015. Final version of the Guide is pending reviewing of legislation set out herein (see recommendations 71 and 72).
Recommendation #78: Removal of the requirement to publish in a newspaper an individual's right to request their information not be used for fundraising by post-secondary educational bodies	Complete upon Royal Assent (June 1, 2015)	
Recommendation #79: The Government take the necessary steps to impose a duty to document, and that the proper legislation to express that duty would be the <i>Management of Information Act</i> , not ATIPPA	In Progress	Simultaneous implementation of the ATIPP, 2015 recommendations and Duty to Document required the same IM staff/resources. OCIO's initial focus has been on helping departments and

UPDATE: IMPLEMENTATION TABLE FOR ATIPPA REVIEW COMMITTEE'S 90 RECOMMENDATIONS (updated July 2019)

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		agencies build their IM capacity and maturity. In preparation for duty to document, OCIO is working diligently to assist public bodies in building their IM capacity by providing IM supports including; IM policy development and guidance, training sessions including transitory records, IM Self Assessments, and increasing awareness of IM responsibilities. This work is on- going.
		consultation is needed prior to implementing and this work is not yet complete.
Recommendation #80: Implementation and operation of this new section of the <i>Management of Information Act</i> be subject to such monitoring or audit and report to the House of Assembly by the Information and Privacy Commissioner as the Commissioner considers appropriate.	Not commenced	This is subject to subsequent amendments to the Management of Information Act. Broad research and
		consultation is needed prior to implementing and implementation is dependent upon completion of the work

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RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
		required for Recommendation #79.
Recommendation #81: Adequate resources be provided to public bodies served by the Office of the Chief Information Officer, so that there is consistency in the performance of information management systems.	Complete	The OCIO has completed its IM Self Assessments (IMSATs) with core departments. All were provided with a review of existing IM resource strengths/weaknesses. OCIO provides IM advisory services with extensive materials and courses as well as in-person training and three government-wide discussion forums to assist public bodies and IM resources in building their IM capacity.
Recommendation #82: The ATIPPA be amended to modernize the definition of record, disclosure be no different than in paper form, datasets be made available in re-usable format and the applicant consulted on format	Complete upon Royal Assent (June 1, 2015)	
Recommendation #83: As a matter of good practice public bodies should work with applicants to help them better understand how to work with datasets	Complete	Guidance materials have been drafted and circulated to ATIPP Coordinators and were posted on the ATIPP Office website in June 2016.
Recommendation #84: Revise section 69 of ATIPPA to give the Commissioner a leading role in overseeing the publication of information held by public bodies - responsible for creating a standard template for the publication of information and give each public body the obligation of adapting the template to its functions and publishing its own information and to monitor said publication	Complete upon Royal Assent (June 1, 2015)	

RECOMMENDATIONS	IMPLEMENTATION	COMMENTARY
Recommendation #85: A new regulation making power be added to the Act to enable Cabinet to prescribe which public bodies are required to comply with section 69	Complete upon Royal Assent (June 1, 2015)	
Recommendation #86: Change to workplace investigation stating that "all relevant information created or gathered for the purpose of a workplace investigation" be withheld rather than "information that would reveal the substance of records collected or made during a workplace investigation."	Complete upon Royal Assent (June 1, 2015)	
Recommendation #87: Where the head of a public body is in possession of records of a statutory office, section 30.1 of the Act should apply and recommends that section 30.1 be so amended.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #88: Amend section 72 of the Act to include an offence provision that reflects the Commissioner's recommendation.	Complete upon Royal Assent (June 1, 2015)	
Recommendation #89: The next five-year statutory review of the Act be expressly mandated to assess the time limits for provisions that have specific protection periods.	Not commenced	This recommendation relates to the next statutory review.
 Recommendation #90: The Committee's draft bill be presented to the HOA for consideration and that: The Commissioner be consulted on the draft bill; A phased approach to implementing the provisions; and Where the House of Assembly enacts any of the Committee's recommendations, the Minister of OPE report to the House of Assembly within one year of such enactment, on the progress of its implementations. 	Complete	