

## Appendix B – Recent OCIO Training

Training	Dept./Division	Time Frame	# Sessions
IM Community Session	IM Community	Q1 - Q4	3
Auditor General (AG) Disclosure Overview/Training	Office of the Auditor General	Q4	1
Introduction to IM Processes	IM Community	Q4	1
Managing Transitory Records	Transportation and Works	Q1/Q2/Q3	4
Multi-Mailbox Session	ATIPP Office - JPS	Q3	1
Managing Transitory Records	Fisheries and Land Resources	Q3	1
Managing Transitory Records	ATIPP Office - JPS	Q2	1
Multi-Mailbox Session	Service NL	Q2	1
Multi-Mailbox Search Application	Tourism, Culture, Industry and Innovation	Q2	1
Managing Transitory Records	Tourism, Culture, Industry and Innovation	Q1	1
Managing Transitory Records	Municipal Affairs and Environment	Q1	1
Managing Transitory Records	Justice and Public Safety	Q1/Q2	2
IM Program Plan	IM Community	Q1	2

Note: a total of 17 sessions on Transitory Records have been offered since 2017